



12<sup>th</sup> January 2022

**REFERENCE NUMBER: SPD3/2021/086**

**TENDER FOR THE SUPPLY, DELIVERY AND INSTALLATION OF A TRAPEZOIDAL  
INSULATED PANEL SYSTEM FOR THE GOZO INDOOR SPORTS AND AQUATIC CENTRE**

**Clarification No. 1**

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**Site Visit Minutes**

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**Minutes of Clarification Meeting held on 6<sup>th</sup> January 2022 at 10:00am.**

**Main Topics of the Agenda:**

- Overview of Project
- Scope and Objectives of the Procurement
- Content of Procurement Document
- Questions from Economic Operators

**1. Introduction**

A Clarification Meeting was held as per date, time and on-line as referred above.

The Clarification Meeting commenced with a brief outline provided by the Contracting Authority regarding the objectives of the tender. Those present were informed that it is very important that bids are compliant to what has been administratively, technically, and financially requested in the tender dossier. Any alteration from what is being requested will automatically result in disqualification of the offer/s. It was emphasised that deadlines are to be observed both at tendering stage and at implementation stage.

**2. Clarification of Administrative and Technical Details**



Special attention was brought for the relevant clauses in the Instructions to Tenderers, highlighting that there are strict deadlines to which the contractor must adhere to. Bidders were toured around the site, whereby it was explained what works are expected vis-à-vis the technical requisites in the tender document.

### **3. Questions from Economic Operators**

Economic Operators were encouraged to make any questions or requests for clarification through the ePPS. The Contracting Authority would then publish its reply in time as per standard procedure.

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All other tender documents, conditions and requirements, which are not superseded by this Clarification, remain in place.

*Sectoral Procurement Unit 3*  
*Sectoral Procurement Directorate*