



L-UFFIĊĊJU TAL-PRIM MINISTRU  
MALTA

*Direttorat għall-Akkwist Settorjali*

OFFICE OF THE PRIME MINISTER

*Sectoral Procurement Directorate*

**11<sup>th</sup> June 2021**

**SPD3/2021/009: Tender for the maintenance of turf areas at the Cittadella using environmentally friendly products and practice**

**Clarification Note No. 2 [site visit minutes]**

To all prospective bidders

Reference is made to the above-mentioned Tender, the closing date of which is **28<sup>th</sup> June 2021 at 0930hrs (CEST)**.

Please find the Clarification Meeting minutes, which are construed to form an integral part of the Procurement Document.

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**Minutes of Clarification Meeting held on 3<sup>rd</sup> June 2021 at 10:00am.**

**Main Topics of the Agenda:**

- Overview of Project
- Scope and Objectives of the Procurement
- Content of Procurement Document
- Questions from Economic Operators

## **1. Introduction**

A Clarification Meeting was held as per date, time and on-line as referred above. Two potential bidders attended to the clarification meeting.

The Clarification Meeting commenced with a brief outline provided by the Contracting Authority regarding the objectives of the tender. Bidders were informed that it is very important that bids are compliant to what has been administratively, technically, and financially requested in the tender dossier. Any alteration from what is being requested will automatically result in disqualification of the offer/s. It was emphasised that deadlines are to be observed both at tendering stage and at implementation stage.

## **2. Clarification of Administrative and Technical Details**

Special attention was brought for the relevant clauses in the Instructions to Tenderers, highlighting that there are strict deadlines to which the contractor must adhere to. Bidders were toured around the site, whereby it was explained what services are expected vis-à-vis the technical requisites in the tender document.

## **3. Questions from Economic Operators**

Potential bidders were informed that any clarifications/queries must be submitted through the Epps portal.

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All other tender documents, conditions and requirements, which are not superseded by this clarification remain in place.

*Sectoral Procurement Unit 3  
Sectoral Procurement Directorate*