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Direttorat għall-Akkwist Settorjali

Sectoral Procurement Directorate

17th May 2021

SPD3/2021/008: Tender for the Supply, Delivery, Installation, Testing and Commissioning of Vertical Transportation Systems for the Gozo Museum

Clarification Note No. 1 [site visit minutes]

To all prospective bidders

Reference is made to the above-mentioned Tender, the closing date of which is **2nd June 2021 at 0930hrs (CEST)**.

Please find the Clarification Meeting minutes, which are construed to form an integral part of the Procurement Document.

Minutes of Clarification Meeting held on Monday 10th May 2021 at 10:00am.

Main Topics of the Agenda:

- Overview of Project
- Scope and Objectives of the Procurement
- Content of Procurement Document
- Questions from Economic Operators

1. Introduction

A Clarification Meeting was held as per date, time and on-line as referred above. Two potential bidders attended to the clarification meeting.

The Clarification Meeting commenced with a brief outline provided by the Contracting Authority regarding the objectives of the tender. The location of the seven lifts as well as their specifications were also confirmed as per tender document. Furthermore, it was also noted that this being a high-quality museum, all finishes are expected to be of a certain standard since it's part of the whole museum experience.

Bidders were informed that it is very important that bids are compliant to what has been administratively, technically and financially requested in the tender dossier. Any alteration from what is being requested will automatically result in disqualification of the offer/s. It was emphasised that deadlines are to be observed both at tendering stage and at implementation stage.

2. Clarification of Administrative and Technical Details

Special attention was brought for the relevant clauses in the Instructions to Tenderers, highlighting that there are strict deadlines to which the contractor must adhere to. Moreover, the potential bidders were also informed that any clarifications/queries must be submitted through the Epps portal.

3. Questions from Economic Operators

Several questions were made during the Clarification Meeting, as listed hereunder and followed by the reply on the part of the Contracting Authority:

Question 1

Is Lift no 2 designed with a shallow pit? Is the contractor responsible for obtaining the concessions?

Answer 1

Yes, as per clause 1.2.6 of the Specifications of Installations, 'This lift shall need to be accommodated within a low pit, having a depth of 700mm.' The lifts with low headroom shall need a concession from MCCA. The application form shall be submitted by the Contracting Authority, but the lifts need to be pre-disposed for low headroom and the

lift supplier shall provide all necessary documentation to enable the application form to be submitted.

Question 2

Is the roof of the cabin of the panoramic lift also made of glass as per image in tender document?

Answer 2

Yes, the roof is also made of glass, however the image in the tender document is there to just give an indication of the contracting authority's requirements.

Question 3

Should the internal monitors be installed in the lifts by the lifts contractor?

Answer 3

The lift shall, incorporate a monitor connected to the IT infrastructure that can be used for imparting information. The monitor shall have a minimum diagonal dimension of 14". Furthermore, also as indicated in the 'Other Requirements' in the Material Specifications, the lift shall be equipped with an induction loop for the hearing-impaired users.

Question 4

Shall the lifts be installed simultaneously or phased out?

Answer 4

The Finishes Contractor shall commence works onsite from July possibly with the Civil works contractor still finalizing parts of the structure. The Contracting Authority will facilitate initial communication and coordination between the eventual successful contractor of this tender with the Finishes contractor. The Contracting Authority reminded that the time limit for the execution of the works under this contract will be six (6) months from the order to start works.

Question 5

Can the lifts be stored onsite?

Answer 5

No, at the time of installation, there shall be another contractor onsite and the Contracting Authority cannot be held responsible to store the lifts.

Question 6

How shall the cameras in the lift cabins be connected?

Answer 6

As indicated in the 'Other Requirements' in the Material Specifications in article 1.2.5, 1.2.6, 1.2.7, 1.2.8, 1.2.9 and 1.2.10 respectively, the Lift Cabin is to be equipped with an IP CCTV camera (inside cabin) to be connected to the building's NVR. The camera shall be of the POE type with a resolution of at least 2MP.

Question 7

Is the contractor to integrate the access control system which is already in place?

Answer 7

The lift shall be pre-disposed to have an access control unit installed in the lift car. The access control card readers shall be provided by others.

All other tender documents, conditions and requirements, which are not superseded by this clarification remain in place.