



17th August 2020

REFERENCE NUMBER: MGOZ/MPU T 42/2020

Tender for the provision of security services for the Ministry for Gozo

Clarification No. 1

Clarification Request

Question 1: Reference is made to the forms below. Kindly clarify or confirm whether these forms need to be submitted at the tendering stage, if yes please advise where these forms should be uploaded in the epps since there is no field allocated to the below forms?

- Blacklisting & Exclusion Form
- Declaration Form
- Selection Criteria Declaration Form
- Statement of Exclusivity and Availability
- List of Literature
- Key Experts Form
- Tenderer's Technical Offer (Organisation and Methodology)
- CVs and copies of qualifications/warrants

Answer 1: If bidders are to make use of subcontractors, the Selection Criteria Declaration Form and the Blacklisting & Exclusion Form (with respect to subcontractors) are to be uploaded in Section 3 under the Eligibility/Selection tab in the tender structure on ePPS.

The Technical Offer is to be uploaded in the first row in the Technical Section under the Technical tab.

The Key Experts Form, Declaration Form (if applicable), Statement on Exclusivity and Availability, and relevant CVs and copies of qualifications/warrants are to be uploaded in the second row in the Technical Section under the Technical tab as indicated in the tender structure and tender document.

Literature is to be uploaded in the third row in the Technical Section under the Technical tab.

Question 2: Reference is made to Article 3.2 of the Terms of reference (indicated below) which highlights different contingency plans than the evaluation criteria grid as follows:

Article 3.2

The Contractor is to submit adequate contingency plans in the event of emergencies such as:

- a. sick personnel;
- b. industrial action effecting the Contractor's work force;
- c. any reason that may affect the ability of the security staff to arrive punctually to their place of work.

Evaluation Grid indicates the following:

Contingency plans as per requirements in Article 3.2 of the Terms of Reference (mandatory):

The contingency plan is to include response time in the event of emergencies which may include provisions for the following:

Substitution of Personnel in case of unexpected absence such as sick/emergency leave;

Substitution of Personnel in case of Industrial actions affecting the Contractor's workforce;

breakdown of public transportation system that may affect the ability of the security staff to arrive punctually to their place of work.

Kindly clarify on point c. of the Article 3.2 whether this is different to the breakdown of public transport system?

Answer 2: It is being confirmed that Article 3.2 (c) refers to any reason that may affect the ability of the security staff to arrive punctually to their place of work, including instances where there may be a breakdown of public transportation system.

All other tender documents, conditions and requirements, which are not superseded by this Clarification, remain in place.