

MGOZ T 44/2018

16th July, 2018

To all prospective bidders

CLARIFICATION Note No. 1 [Clarification Meeting minutes]

MGOZ T 44/2018 – Tender for the the restoration of the internal and external building fabric of the windmill in Xewkija, Gozo

Reference is made to the above-captioned tender for which the deadline for submission of offer was the 18th of July 2018. However, through this clarification note, **the deadline for the submission of offers is being extended till Tuesday 24th July 2018 at 9:30am**

Hereunder please find the clarifications which are construed to form an integral part of the tender document

- a. During the site visit, the administrative aspects of this EU funded project and the works falling under the tender were briefly explained. It was pointed out that the present tender formed part of a larger project with the restoration contractor expected to liaise and coordinate works with the other appointed contractors.
- b. In line to the already specified tender conditions, it was highlighted that all permits required for the execution of work (except planning authority permit – already available) are the responsibility of the contractor.
- c. Particular attention was drawn to the fact that due to the civil works being already carried out in immediate proximity of the windmill's remissa / outbuilding, the appointed restoration contractor would need to work in very confined areas to restore the façade/s of the remissa / outbuilding. Explained that tenderers must take this fact into consideration in submitting their offer as no claims for extra payments would be entertained.
- d. Prospective tenderers were also advised to read well through the entire document prior to submitting their offer and in particular their rates. The latter were to take into account conditions/ product and works methodology specifications dictated in the tender document. Particular attention is to be given to Clause 7 of the Instructions to Tenderers which summarizes the documents to be included with the submission. Bidders were informed that it is very important that bids are compliant to what has been administratively, technically and financially requested in the tender dossier. Any alteration from what it is being requested will automatically result in disqualification of the offer/s.
- e. Prospective tenderer/s present asked what was intended by the word copy of "qualifications" of Key Experts being asked for at tendering stage. Here, it was explained that tenderers are being requested to submit copies of the certificates being claimed by the Key Experts. Moreover, the following documents should be submitted with the Key Experts form:
 - i) CVs and copies of qualifications/warrants/licences claimed,
 - ii) signed Declarations of Exclusivity and Availability and
 - iii) signed Self-Declaration (relating to conflict of interest) of the proposed key staff.

All documentation is to be submitted with the bidder's offer

All other tender documents, conditions and requirements, which are not superseded by this Clarification, remain in place.