

5th December 2018

To all prospective bidders,

Clarification Note Number 1

MGOZ/MPU T 82/2018: Tender for the undertaking of a Full-Energy Audit relating to the retrofitting of ten (10) government buildings in connection with the SHERPA Project under the Interreg MED Programme 2014-2020.

Reference is made to the above-mentioned Tender, the closing date of which is **11th December 2018 at 0930hrs (CEST)**.

Minutes of the Clarification Meeting held on Thursday 29th November 2018

The Clarification Meeting commenced with a detailed outline provided by the Contracting Authority regarding the objectives of the tender. The Project Leader summarized the essential features of the tender document including the energy audit and the financial feasibility study.

The Ministry for Gozo, in line with its objectives to become a green leader in the field of energy efficiency and renewable energy, aims to further reduce the energy consumption of ten (10) government buildings through the undertaking of a study consisting of a full-energy audit and financial feasibility to determine the best retrofitting measures applicable to these buildings.

Answers to questions raised during the Clarification Meeting

Several questions and clarification requests were made during the Clarification Meeting, as listed hereunder and followed by the reply on the part of the Contracting Authority:

Question 1

What is expected from the successful bidder?

Answer 1

The successful bidder shall be expected to conduct an on-site survey, full-energy audit and a financial feasibility study as detailed in the tender document to determine the possible retrofitting measures that can be implemented in the buildings. Further to this, the bidder shall also provide calculations showing the energy and economical savings that could be achieved by the implementation of the new system/s. The calculations showing the present energy consumption as a result of the existing system and the future energy consumption as a result of the proposed system shall be included. Moreover, the bidder shall also conduct a financial feasibility study on each of the ten buildings that shall include payback period, net present value (NPV) and internal rate of return (IRR) as per Clause 4.2 (B).

Question 2

How many energy audit and financial feasibility reports is the bidder expected to present?

Answer 2

The bidder is expected to present (i) ten energy audit reports, one for each of the ten building and (ii) ten financial feasibility study reports, one for each of the ten buildings.

Question 3

Should the bidder follow the template of the PPCD when conducting the financial feasibility study?

Answer 3

The bidder should follow the template presented by PPCD.

Question 4

Will the Contracting Authority send inventory lists, ACAD drawings and ARMS utility bills related to the buildings?

Answer 4

The Contracting Authority shall send electricity utility bills, inventory of air-conditions, energy performance certificates (where available), ACAD drawings and data including the capacity of the PV panels.
