

REFERENCE NUMBER: MGOZ Q 237/2018

**SALE AND REMOVAL OF 'TALE QUALE' HAMMETT  
BATH AT SANTA MARTA DAY CENTRE**

Date Published: 11<sup>th</sup> December 2018

Quotation Opening: 7<sup>th</sup> January 2019 At 10:00am CET

Participation is free of charge

**IMPORTANT**

Clarifications shall be uploaded and will be available to view/download from <http://mgoz.gov.mt>

**Ministry for Gozo**

Corporate Services Directorate, St. Francis Square, Victoria, Gozo VCT 1335

Tel: 22100222 Email: [procurement.mgoz@gov.mt](mailto:procurement.mgoz@gov.mt)

# SALE AND REMOVAL OF ‘TALE QUALE’ HAMMETT BATH AT SANTA MARTA DAY CENTRE

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# SECTION 1 - INSTRUCTIONS TO BIDDERS

## 1. General Instructions

- 1.1 In submitting a quotation, the bidder accepts in full and in its entirety, the content of this quotation document, including subsequent Clarifications issued by the Contracting Authority (CA), whatever the economic operator's own corresponding conditions may be, which through the submission of the quotation is waived. Bidders are expected to examine carefully and comply with all instructions, forms, contract provisions and specifications contained in this quotation document. No account can be taken of any reservation in the quotation as regards the quotation document; any disagreement, contradiction, alteration or deviation shall lead to the quotation offer not being considered any further.
- 1.2 The subject of this quotation is the sale and removal of a 'Tale Quale' Hammett Bath (requires service), without warranty by authority of Article 4.3.4 (Disposal of unserviceable and surplus stock) of Treasury Circular 6/2004 in terms of the General Financial Regulations (Cap. 174.01). Public officers shall not be allowed to quote or to tender for the acquisition of any of the items both in a direct or in an indirect manner.
- 1.3 The removal of the Hammett Bath shall be Santa Marta Day Centre, Triq tal-Far, Victoria, Gozo. The time-limits for the removal of the Hammett Bath shall be within fifteen (15) working days from the day of notification in writing (by letter or by email) and the INCOTERM<sup>2000</sup> applicable shall be **Delivery (Duty Paid)**.
- 1.4 This is a unit price contract.
- 1.5 This call for quotations is being issued under an open procedure.
- 1.6 This call for quotations is not a reserved contract.

## 2. Timetable

|                                                                                                                                                                                                   | DATE                           | TIME*   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|---------|
| Clarification Meeting/Site Visit<br>(Refer to Clause 6.1)                                                                                                                                         | 18 <sup>th</sup> December 2018 | 09:00am |
| Deadline for request for any additional information from the Contracting Authority<br>Clarifications to be sent via email on <a href="mailto:procurement.mgoz@gov.mt">procurement.mgoz@gov.mt</a> | 21 <sup>st</sup> December 2018 | Noon    |
| Last date on which additional information are issued by the Contracting Authority                                                                                                                 | 28 <sup>th</sup> December 2018 | Noon    |
| Deadline for submission of quotations<br>(unless otherwise modified in terms of Clause 10.1 of the General Rules Governing Tendering)                                                             | 7 <sup>th</sup> January 2019   | 10:00am |
| * All times Central European Time (CET) as applicable                                                                                                                                             |                                |         |

## 3. Lots

- 3.1 This quotation is not divided into lots, and quotations must be for the whole of quantities indicated. Quotations will not be accepted for incomplete quantities.

## 4. Variant Solutions

- 4.1 Variant solutions cannot be applied for calls for quotations.

## 5. Financing

- 5.1 The project is financed from local budget funds.

## **6. Clarification Meeting/Site Visit**

6.1 A clarification meeting/site visit will be held on the date and time indicated in Clause 2, at Santa Day Centre, Triq tal-Far, Victoria, Gozo to answer any questions on the tender document which have been forwarded in writing, or are raised during the same meeting. Minutes will be taken during the meeting, and these (together with any clarifications in response to written requests which are not addressed during the meeting) shall be posted online as a clarification note as per Clause 6.1 of the General Rules Governing Tendering.

Meetings between economic operators and the Contracting Authority, other than that provided in this clause during the tendering period are not permitted.

## **7. Selection and Award Requirements**

7.1 In order to be considered eligible for the award of the contract, bidders must provide evidence that they meet or exceed certain minimum criteria described hereunder.

### **(A) Eligibility Criteria**

- (i) Declare agreement, conformity and compliance with the General Rules Governing Tendering (included as part of the Bidder's Declaration). <sup>(Note 3)</sup>
- (ii) Declare agreement, conformity and compliance with the provisions of the Bidder's Declaration. <sup>(Note 3)</sup>
- (iii) Declare agreement, conformity and compliance with the provisions of the Statement on Conditions of Employment. <sup>(Note 2A)</sup>
- (v) Data on Joint Venture/Consortium (if applicable) <sup>(Note 2A)</sup>
- (vi) Power of Attorney (if applicable) <sup>(Note 2A)</sup>

### **(B) Exclusion (including Blacklisting) and Selection Criteria - information to be submitted as per attached form** <sup>(Note 2A)</sup>

- (i) Declaration concerning exclusion grounds (as per form attached)
- (ii) Declaration concerning Selection Criteria - Not Applicable

### **(C) Technical Specifications**

- (i) Bidder's Technical Offer in response to specifications and/or a declaration that the bidder will comply with all terms and conditions of the quotation. <sup>(Note 3)</sup>

### **(D) Financial Offer**

- (i) A filled-in Financial Bid Form <sup>(Note 3)</sup>

**Notes to Clause 7:**

1. Not applicable for departmental tenders.

2. A) Bidders will be requested to either clarify/rectify any incorrect and/or incomplete documentation, and/or submit any missing documents within five (5) working days from notification.

B) Bidders will be requested to rectify/submit only missing documents within five (5) working days from notification. No changes to the information provided in the Literature submitted will be allowed. Literature submitted shall be rectifiable only in respect of any missing information.

All Rectifications are free of charge.

3. No rectification shall be allowed. Only clarifications on the submitted information may be requested.

## **8. Criteria for Award**

- 8.1 The sole award criterion will be the price. The contract will be awarded to the cheapest priced quotation satisfying the administrative and technical criteria.

## **9. Submission of Quotation**

The quotation must comprise the following duly completed documents, inserted in a single, sealed envelope:

- (i) Statement on Conditions of Employment
- (ii) Bidders' Details
- (iii) Bidder's Declaration
- (iv) Blacklisting and Exclusion Form
- (v) Technical Offer
- (vi) Financial Bid

All quotations must be received by date and time indicated in the timetable at Clause 2 and deposited in the tender box.

All packages must bear only:

- (i) the reference of the invitation to quotation concerned;
- (ii) the name of the bidder.

The quotations must be submitted in English and deposited in the tender box **before** the deadline. Late submissions will not be accepted. They must be submitted:

EITHER by recorded delivery (courier service) or hand delivered to:

**Procurement Unit  
Corporate Services Directorate  
Ministry for Gozo  
St. Francis Square  
Victoria, Gozo**

Quotations submitted by any other means will not be considered.

No liability can be accepted for late delivery of quotations. Late quotations will be rejected and will not be evaluated.

Bidders may alter or withdraw their quotations by written notification prior to the above deadline. No quotation may be altered after the deadline for submission.

Any notification of alteration or withdrawal must be prepared, sealed, marked and submitted in the same manner as the quotation submission explained above, and the envelope must also be marked with "alteration" or "withdrawal".

Quotations will be opened in a public session on the date and time indicated in the timetable at Clause 2 at the Procurement Unit, Ministry for Gozo, St. Francis Square, Victoria, Gozo. A 'Summary of Quotations Received' will be drawn up and affixed on the Contracts notice board at the Ministry for Gozo and shall also be available to view on the Ministry's website, <http://mgoz.gov.mt/en/Pages/Procurement/Notice%20Board/Notice-Board.aspx>

Reductions or alterations to quotation prices made by bidders after submission will not be taken into consideration during the analysis and evaluation of the quotations.

The Contracting Authority reserves the right to accept or reject any quotation and/or to cancel the whole quotation procedure and reject all quotations. The Contracting Authority reserves the right to initiate a new invitation to quote.

In the event of a quotation procedure's cancellation, bidders will be notified by the Contracting Authority.

**In no circumstance will the Contracting Authority be liable for damages, whatever their nature (in particular damages for loss of profits) or relationship to the cancellation of a quotation, even if the Contracting Authority has been advised of the possibility of damages. The publication of a contract notice does not commit the Contracting Authority to implement the programme or project announced.**

## ***10. Data Protection and Freedom of Information***

Any personal data submitted in the framework of the procurement procedure and/or subsequently included in the contract shall be processed pursuant to the Data Protection Act (2001). It shall be processed solely for the purposes of the performance, management and follow-up of the procurement procedure and/or subsequent contract by the Contracting Authority without prejudice to possible transmission to the bodies charged with a monitoring or inspection task in conformity with National and/or Community law.

## ***11. Gender Equality***

In carrying out his/her obligations in pursuance of this contract, the tenderer shall ensure the application of the principle of gender equality and shall thus 'inter alia' refrain from discriminating on the grounds of gender, marital status or family responsibilities. Tenderers are to ensure that these principles are manifest in the organigram of the company where the principles aforementioned, including the selection criteria for access to all jobs or posts, at all levels of the occupation hierarchy are amply proven. In this document words importing one gender shall also include the other gender.

## SECTION 2 - EXTRACTS FROM THE PUBLIC PROCUREMENT REGULATIONS

### *Part IX of the Public Procurement Regulations*

#### Appeals from decisions taken after the closing date for the submissions of an offer

**270.** Where the estimated value of the public contract meets or exceeds five thousand euro (€5,000) any tenderer or candidate concerned, or any person, having or having had an interest or who has been harmed or risks being harmed by an alleged infringement or by any decision taken including a proposed award in obtaining a contract, a rejection of a tender or a cancellation of a call for tender after the lapse of the publication period, may file an appeal by means of an objection before the Public Contracts Review Board, which shall contain in a very clear manner the reasons for their complaints.

**271.** The objection shall be filed within ten (10) calendar days following the date on which the contracting authority or the authority responsible for the tendering process has by fax or other electronic means sent its proposed award decision or the rejection of a tender or the cancellation of the call for tenders after the lapse of the publication period.

**272.** The communication to each tenderer or candidate concerned of the proposed award or of the cancellation of the call for tenders shall be accompanied by a summary of the relevant reasons relating to the rejection of the tender as set out in regulation 242 or the reasons why the call for tenders is being cancelled after the lapse of the publication period, and by a precise statement of the exact standstill period.

**273.** The objection shall only be valid if accompanied by a deposit equivalent to 0.50 per cent of the estimated value set by the contracting authority of the whole tender or if the tender is divided into lots according to the estimated value of the tender set by the contracting authority for each lot submitted by the tenderer, provided that in no case shall the deposit be less than four hundred euro (€400) or more than fifty thousand euro (€50,000) which may be refunded as the Public Contracts Review Board may decide in its decision.

**274.** The Secretary of the Public Contracts Review Board shall immediately notify the Director, the Ministerial Procurement Unit and, or the contracting authority, as the case may be, that an objection had been filed with his authority thereby immediately suspending the award procedure.

**275.** The Department of Contracts, the Ministerial Procurement Unit or the contracting authority involved, as the case may be, shall be precluded from concluding the contract during the period of ten (10) calendar days allowed for the submission of appeals. The award process shall be completely suspended if an appeal is eventually submitted.

**276.** The procedure to be followed in submitting and determining appeals as well as the conditions under which such appeals may be filed shall be the following:

(a) any decision by the General Contracts Committee, the Ministerial Procurement Unit or the Special Contracts Committee or by the contracting authority, shall be made public by affixing it to the notice-board of the Department of Contracts, the Ministerial Procurement Unit or of the office of the contracting authority, as the case may be, or by uploading it on government's e-procurement platform prior to the award of the contract if the call for tenders is administered by the Department of Contracts;

(b) the appeal of the complainant shall also be affixed to the notice-board of the Public Contracts Review Board and shall be communicated by fax or by other electronic means to all participating tenderers;

(c) the contracting authority and any interested party may, within ten (10) calendar days from the day on which the appeal is affixed to the notice board of the Review Board and uploaded where

applicable on the government's e-procurement platform, file a written reply to the appeal. These replies shall also be affixed to the notice board of the Review Board and where applicable they shall also be uploaded on the government's eProcurement platform;

(d) the authority responsible for the tendering process shall within ten (10) days forward to the chairman of the Public Contracts Review Board all documentation pertaining to the call for tenders in question including files and tenders submitted;

(e) the secretary of the Review Board shall inform all the participants of the call for tenders, the Department of Contracts, the Ministerial Procurement Unit and the contracting authority of the date or dates, as the case may be, when the appeal will be heard;

(f) when the oral hearing is concluded, the Public Contracts Review Board, if it does not deliver the decision on the same day, shall reserve decision for the earliest possible date to be fixed for the purpose, but not later than six (6) weeks from the day of the oral hearing:

Provided that for serious and justified reasons expressed in writing by means of an order notified to all the parties, the Public Contracts Review Board may postpone the judgment for a later period;

(g) the secretary of the Review Board shall keep a record of the grounds of each adjournment and of everything done in each sitting;

(h) after evaluating all the evidence and after considering all submissions put forward by the parties, the Public Contracts Review Board shall decide whether to accede or reject the appeal or even cancel the call if it appears to it that this is best in the circumstances of the case.



## SECTION 3 - SPECIAL CONDITIONS & TECHNICAL SPECIFICATIONS

These conditions amplify and supplement, if necessary, the General Conditions governing the contract. Unless the Special Conditions provide otherwise, those General Conditions remain fully applicable. Other Special Conditions should be indicated afterwards.

1. The subject of this Call for Quotation is the sale and removal of Hammett Bath (requires service), without warranty, from Santa Marta Day Centre, Triq tal-Far, Victoria, Gozo by authority of Article 4.3.4 (Disposal of unserviceable and surplus stock) of Treasury Circular 6/2004 in terms of the General Financial Regulations (Cap. 174.01). **Public officers shall not be allowed to quote or to tender for the acquisition of any of the items both in a direct or in an indirect manner.**
2. By submitting their offer, bidders are accepting that this procedure is regulated by Maltese Law, and are deemed to be aware of all relevant laws; acts and regulations of Malta that may in any way affect or govern the operations and activities covered by the procedure.
3. Applicants shall bear all costs associated with the preparation and submission of the quotation documents. The Ministry for Gozo shall not reimburse any fee associated with the preparation of quotation documents in the event that any or all offer/s is/are rejected.
4. Any attempt by a bidder to obtain confidential information, enter into unlawful agreements with competitors or influence the committee during the process of examining, clarifying, evaluating and comparing offers will lead to the rejection of his/her offer and may result in administrative penalties.
5. When putting forward an offer, the bidder is declaring that s/he is not affected by any potential conflict of interest.
6. The Contracting Authority reserves the right to cancel the call for quotations procedure and reject all quotations that had been received and also reserves the right to initiate a new call for quotations.
7. The Contracting Authority reserves the right to refuse any of the offers, even the most advantageous one, as well as the right to accept any offer in part.
8. Any damage to public and/or private property resulting during the removal of Hammett Bath shall be made good by and/or at the expense of the contractor. S/he is also to make good of any civil works that a/he may propose to carry out to facilitate the removal of the scrap items.
9. Occupational Health and Safety – The contractor shall assume full responsibility and accountability regarding the health and safety of his/her employees and/or sub-contractors and any third parties involved during the execution of this contract. The contractor shall be bound to conform with Act XXVII of 2000 (Occupational Health and Safety, Authority Act 2000), as well as any other national legislation, regulations, standards, and/or codes of practice in effect during the execution of the contract, regarding health and safety issues, as they apply for the contractor's particular operating situation and nature of work activities.
10. Bidders are to submit a rate to acquire the Hammett Bath. The quoted price shall be inclusive of all other charges applicable but exclusive of VAT. VAT is not applicable for this call for quotations. All taxes, fees and expenses, permits, etc, associated with the removal and transfer of the Hammett Bath shall be borne by the buyer.

11. Removal of Hammett Bath - The successful contractor shall remove the Hammett bath from Santa Marta Day Centre as directed by the Ministry for Gozo at his/her own expense within fifteen (15) working days from the day of notification in writing (by letter or by email) by the Contracting Authority. Bidders will require a crane in order to remove the bath from the Santa Marta Day Centre premises.
12. Payment Terms - The successful contractor/s shall pay to the Procurement Unit, Corporate Services Directorate, Ministry for Gozo, St Francis Square, Victoria, Gozo the sum s/he has offered to pay and that shall be accepted by the Director (Customer Services), Ministry for Gozo within five (5) working days from the collection of the Hammett Bath.
13. Penalty - If the bath is not removed and paid within the stipulated time in clauses 11 and 12 of this quotation document, the Contractor shall become liable to a penalty of €50 per day from the date of expiry of such a period to the last day on which the removal shall be completed and payment settled.
14. Any dispute, controversy or claim arising out of or relating to this contract, or the breach, termination or invalidity thereof shall be settled by arbitration in accordance with the rules of the Malta Arbitration Centre as at present in force.

### ***General Conditions of Contract***

The full set of General Conditions for Works Contracts (Version 2.3), for Supplies Contracts (Version 2.3) and for Services Contracts (Version 2.3) can be viewed/downloaded from the 'Resources Section' at: [www.etenders.gov.mt](http://www.etenders.gov.mt)

It is hereby construed that the tenderers have availed themselves of these general conditions, and have read and accepted in full and without reservation the conditions outlined therein, and are therefore waiving any standard terms and conditions which they may have.

These general conditions will form an integral part of the contract that will be signed with the successful tenderer/s.

## Tenderer's Technical Offer<sup>(Note 3)</sup>

The Technical Offer shall constitute the following:

- 1) Declaration that the bidder shall comply with the conditions and specifications of this quotation document as reproduced hereunder:

### Declaration:

I / We declare that as part of our technical offer, we confirm to remove the 'Tale Quale' Hammett Bath and settle payment in accordance with the Special Conditions & Technical Specifications (Section 3) of this Quotation Document, and as detailed in the Financial Offer.

Name of Bidder / Company: .....

Signature:.....

Date:.....

*(the person or persons authorised to sign on behalf of the bidder)*

## FINANCIAL BID<sup>(Note 3)</sup>

Quotation Title: Sale and Removal of 'Tale Quale' Hammett Bath at Santa Marta Day Centre

Reference Number: MGOZ Q 237/2018

Rate of 'Tale Quale' Hammett Bath .....Euro (€) inclusive of all other charges applicable but exclusive of VAT

N.B -Three decimal points do not exist as currency; therefore such offers cannot be accepted. Offers are to be submitted up to two decimal points.

## BIDDER DETAILS<sup>(Note 3)</sup>

(A separate, distinct Bidder Details Form must be submitted for EACH OPTION - if applicable - submitted)

|                                    |  |
|------------------------------------|--|
| Company's Name:                    |  |
| Contact Person's Name and Surname: |  |
| Business Address:                  |  |
| VAT Registration Number            |  |
| Telephone Number:                  |  |
| Mobile Number:                     |  |
| E-mail address:                    |  |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

ID: \_\_\_\_\_

## BIDDER'S DECLARATION(S) (Note 3)

**To be completed and signed by the bidder (including each partner in a consortium).**

In response to your letter of invitation to quotation for the above contract, we, the undersigned, hereby declare that:

- 1 We have examined, and accept in full and in its entirety, the content of this quotation document (including subsequent Clarifications Notes issued by the Contracting Authority) for invitation to quotation No MGOZ Q 237/2018 of 12/12/2018. We hereby accept the contents thereto in their entirety, without reservation or restriction. We also understand that any disagreement, contradiction, alteration or deviation shall lead to our quotation offer not being considered any further. We also declare agreement, conformity and compliance with the General Rules Governing Tendering.
- 2 We offer to remove the scrap iron, in accordance with the terms of the quotation document and the conditions and time limits laid down, without reserve or restriction, as per description on the Financial Bid.
- 3 The rate of 'Tale Quale' Hammett Bath (inclusive of duties, other taxes and any discounts but excluding VAT) is:  
  
€ .....
- 4 This quotation is valid for a period of 90 days from the final date for submission of tenders.
- 5 We are making this application in our own right and [as partner in the consortium led by < name of the leader / ourselves > ] for this quotation. We confirm that we are not quoting for the same contract in any other form. [We confirm, as a partner in the consortium, that all partners are jointly and severally liable by law for the performance of the contract, that the lead partner is authorised to bind, and receive instructions for and on behalf of, each member, and that all partners in the joint venture/consortium are bound to remain in the joint venture/consortium for the entire period of the contract's performance]. We are fully aware that, in the case of a consortium, the composition of the consortium cannot be modified in the course of the quotation procedure.
- 6 We are not bankrupt or under an administration appointed by the Court, or under proceedings leading to a declaration of bankruptcy. We also declare that we have not been convicted criminally, or found guilty of professional misconduct. Furthermore, we are up-to-date in the payment of social security contributions and other taxes.
- 7 We accept that we shall be excluded from participation in the award of this quotation if compliance certificates in respect of declarations made under Clause 6 of this declaration are not submitted by the indicated dates.
- 8 We agree to abide by the ethics clauses of the instructions to bidders and, in particular, have no potential conflict of interests or any relation with other candidates or other parties in the tender procedure at the time of the submission of this application. We have no interest of any nature whatsoever in any other quotation in this procedure. We recognise that our quotation may be excluded if we propose key experts who have been involved in preparing this project or engage such personnel as advisers in the preparation of our quotation.
- 9 We will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognise and accept that any false, inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the Government of Malta and the European Communities.

10 Our quotation submission has been made in conformity with the Instructions to Bidders, and in this respect we confirm having included in the appropriate packages as required, the following documentation:

- (a) **General Information** <sup>(Note 2A)</sup>
  - (i) Statement on Conditions of Employment
  
- (b) **Exclusion and Selection Criteria** <sup>(Note 2A)</sup>
  - (i) Blacklisting and Exclusion form
  
- (c) **Evaluation Criteria/Technical Specifications** <sup>(Note 3)</sup>
  - Tenderer's Technical Offer <sup>(Note 3)</sup>
  
- (d) **Bidder's Declaration and Financial Offer** <sup>(Note 3)</sup>

**Notes:**

1. *Not Applicable for departmental tenders.*
2. *Bidders will be requested to either clarify/rectify any incorrect and/or incomplete documentation, and/or submit any missing documents within five working days from notification. Rectification is subject to a non-refundable administrative penalty of €50.*
3. *No rectification shall be allowed. Only clarifications on the submitted information may be requested.*

11 I acknowledge that the Contracting Authority shall request rectifications in respect of incomplete/non-submitted information pertinent to the documentation listed in Clause 10(a) and 10 (b) of this Quotation Form. We understand that such rectification/s must be submitted within five (5) working days, and will be subject to a non-refundable administrative penalty of €50, and that failure to comply shall result in our offer not being considered any further.

12 We note that the Contracting Authority is not bound to proceed with this invitation to quotation and that it reserves the right to cancel or award only part of the contract. It will incur no liability towards us should it do so.

Name and Surname: \_\_\_\_\_

I.D. / Passport Number: \_\_\_\_\_

Signature of bidder: \_\_\_\_\_

Duly authorised to sign this quotation on behalf of: \_\_\_\_\_

Company/Lead Partner VAT No: \_\_\_\_\_  
*(if applicable)*

Stamp of the firm/company: \_\_\_\_\_

Place and date: \_\_\_\_\_

## Statement on Conditions of Employment<sup>(Note 2)</sup>

**Tenderers are to ensure that self-employed personnel are not engaged on this contract.  
Non-compliance will invalidate the contract.**

It is hereby declared that all employees engaged on this contract shall enjoy working conditions such as wages, salaries, vacation and sick leave, maternity and parental leave as provided for in the relative Employment Legislation. Furthermore, we shall comply with Chapter 424 of the Laws of Malta (Occupational Health and Safety Authority Act) as well as any other national legislation, regulations, standards and/or codes of practice or any amendment thereto in effect during the execution of the contract.

In the event that it is proved otherwise during the execution of the contract it is hereby being consented that the contract is terminated with immediate effect and that no claim for damages or compensation be raised by us.

Signature: .....

*(the person or persons authorised to sign on behalf of the tenderer)*

Date: .....

**Data on Joint Venture/Consortium (Where applicable)** *(Note 2)*

|   |                                                                                                                                            |                                                                 |  |
|---|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|--|
| 1 | Name                                                                                                                                       |                                                                 |  |
| 2 | Managing Board's Contact Details                                                                                                           | Address:.....<br><br>Telephone: ..... Fax: .....<br>Email:..... |  |
| 3 | Agency in the state of the Contracting Authority, if any<br><i>(in the case of a Joint Venture/Consortium with a foreign lead partner)</i> | Address:.....<br><br>Telephone: ..... Fax: .....<br>Email:..... |  |
| 4 | Names of Partners                                                                                                                          | (i) .....                                                       |  |
|   |                                                                                                                                            | (ii) .....                                                      |  |
|   |                                                                                                                                            | (iii) .....                                                     |  |
|   |                                                                                                                                            | (iv) .....                                                      |  |
| 5 | Name of Lead Partner                                                                                                                       |                                                                 |  |
| 6 | Agreement governing the formation of the Joint Venture/Consortium<br><i>(Enclose Joint Venture/ Consortium Agreement)</i>                  |                                                                 |  |
|   | Place of Signature:                                                                                                                        | Date of Signature:                                              |  |
|   | .....                                                                                                                                      | .....                                                           |  |

Signature: .....

*(the person or persons authorised to sign on behalf of the tenderer)*

Date: .....



**POWER OF ATTORNEY** (Note 2)

Please attach here the Power of Attorney empowering the signatory of the tender and all related documentation as per clause 2.3 of the General Rules Governing Tendering (version 2.0) and clause 7(A)(v) of Section 1 - Instructions to Tenderer.

**Signature:** .....  
*(the person or persons authorised to sign on behalf of the tenderer)*

**Date:** .....

# BLACKLISTING AND EXCLUSION FORM<sup>(Note 2)</sup>

## DECLARATION CONCERNING EXCLUSION GROUNDS

I hereby declare that I do not fall under any of the grounds listed under Part VI of LN352/2016.

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Signature

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Name of Company