



REFERENCE NUMBER: EOI/A0620

EXPRESSION OF INTEREST FOR THE COORDINATION, MANAGEMENT AND PROVISION OF REGULAR COLLECTION OF OPEN SKIPS AT VARIOUS SITES IN GOZO

Clarification Note # [1]

Date: 04th June 2020

To all prospective bidders

Reference is made to the above-captioned Expression of Interest.

Please find a clarification which is construed to form an integral part of the Expression of Interest.

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1. Kindly advise if bidder is to provide documentation/reference (e.g. logbooks, ERA Permits, Insurance, Tool of Trade insurance etc..) of the vehicles that will be utilised for the service as per the Technical Specifications, Terms of Reference and Special Conditions?

Please refer to clause 4.2.4, 4.2.5 and 4.2.6 of section 3 – technical specifications/terms of reference

2. If Q.1 is in the affirmative, what is the minimum number of vehicles a bidder is expected to provide documentation of?

As per clause 4.1.1 of section 3 – technical specifications/terms of reference, it is the responsibility of the Contractor to schedule and plan/determine the necessary number of skip loaders and/or other equipment to be used to carry out the service as long as this service is carried out without interruptions or delays. The fully responsibility of service planning, scheduling, coordination and management is within the Contractor's responsibility.

3. As per Clause 4.2.7 (Contingency requirements) how is a bidder to prove that he has sufficient resources at his disposal at bidding stage to cater for any contingency? Shall a bidder be required to provide more than three or more vehicles to provide this service?

With the submittal of the interest to provide the services, specifically the endorsement of the Bidder's Declaration(s) (Technical Offer) form, the Contractor coordinating and managing the service is committing that himself and/or the operator/s has/have the necessary arrangements to cope with any contingency, including mechanical and/or other faults, whatever the nature or circumstances, and therefore have readily available means including arrangements for other skip loaders and arrangements for other open skip supplies in order to continue providing ongoing open skips without interruptions.

No evidence is being requested at bidding stage. However, in case the contractor will not be able to make the necessary arrangements, the Contracting Authority, besides apply a penalty of €30 per non-delivered skip, it also reserves the right to immediately outsource the service to other contractors available to render the services and any additional charges over the fixed rate will be borne by the Contractor/s.

4. What is envisaged average aggregate number of skips per day (from Monday to Friday)?

In line to clause 4.1.1, the estimated quantity of collection is 90 cubic metres of manure collection per day and to be transported to open skips as per Clause 4.2.1. The quantity is only indicative and where necessary may be increased/decreased depending on the Contracting Authority's exigencies. Services are not required on weekends and public holidays.

It is the responsibility of the Contractor to schedule and plan/determine the necessary number of skip loaders and/or other equipment to be used to carry out the service as long as this service is carried out without interruptions or delays. The fully responsibility of service planning, scheduling, coordination and management is within the Contractor's responsibility.

5. How many vehicles and drivers would be required if a bidder is selected to solely provide the said service in order to cater for all the requested skips in a single day?

Please refer to answer of question 4.

6. What is the estimated value exc. Vat of the initial period of 6 months?

Prospective bidders should be guided by the estimated volume and standard rate in clause 4.1.1.

7. The expression of interest document refers to General Conditions. Kindly can you provide a copy of such General Conditions?

General Conditions version 4.0 attached

Deadline for submission

Reference is made to the submission deadline shown on the covering page of the EOI document and Timetable on page 3 of the EOI document for which deadline is indicated as

Tuesday 16th June 2020 at 10.00 a.m. and the time window available for submission of offers shown on page 6 of the EOI document:

'The Expression of Interest must be submitted in English and deposited in the tender box before the deadline. Late submissions will not be accepted. They must be hand submitted between 8:00am till 12:00p.m.[noon] from the 11th June till the 16th June 2020 [excluding Saturday and Sunday] at:

*Procurement Unit
Corporate Services Directorate
Ministry for Gozo
St. Francis Square
Victoria, Gozo*

In order to avoid any misunderstandings, the deadline for submission of offers is being extended to Tuesday 16th June 2020 at 12:00 p.m. (noon).

All other tender documents, conditions and requirements, which are not superseded by this clarification remain in place.